# REQUEST AND APPROVAL FOR LOAN OR LEASE OF EQUIPMENT AND LOAN OR LEASE AGREEMENT

For use of this form, see AR 700-131; the proponent agency is DCS, G-4.

| | |
|---|---|
| PAGE NO. | NO. OF PAGES |
| REQUIRED DELIVERY DATE | |

| | |
|---|---|
| LOAN OR LEASE (Check one)<br>[ ] LOAN [ ] LEASE | LOAN/LEASE AGREEMENT NUMBER (When Approved) |
| ADDRESS OF ACCOUNTABLE OFFICER | EXPIRATION DATE OF LOAN/LEASE |

**SECTION A** - (To be completed by Requester/Lessee)

1. NAME AND ADDRESS OF ACTIVITY (Include UIC)

2. ITEM DESCRIPTION (Include LIN and NSN and Quantity Required)

3. OTHER ITEMS REQUIRED (Show item, page no. of request and agency to which request was submitted. A separate request is required for each item.)

4. EQUIPMENT TO BE SHIPPED TO (include DODAAC, if applicable)

5. FUND CITE FOR PC&H AND TRANSPORTATION COSTS

6. COMPLETE JUSTIFICATION INCLUDING PROPOSED DURATION OF LOAN/LEASE (If additional space is needed, use reverse)

7. CERTIFICATION

I certify that I am the authorized individual to request loan/lease of Army equipment, and if this request is approved, agree to pay all authorized charges including PC&H, transportation, and repair costs for other than fair wear and tear, and agree to abide by all conditions specified for Loan/Lease of Army materiel by AR 700-131.

| | | |
|---|---|---|
| 8. TYPED NAME, GRADE, AND TITLE OF AUTHORIZED REPRESENTATIVE | 8a. SIGNATURE | 8b. DATE |

**SECTION B** - (To be completed by the activity having custody of item)

9. NAME AND ADDRESS OF ACTIVITY

| | |
|---|---|
| 10. REQUESTED ITEM [ ] (Enter NSN)<br>SUBSTITUTE ITEM [ ] (Enter NSN) | 10a. AVAILABILITY (Check one)<br>WITH DAMPL IMPACT [ ] WITHOUT DAMPL IMPACT [ ]<br>NOT AVAILABLE [ ] |

10b. APPROVAL AUTHORITY FOR LOAN/LEASE (Based upon above data and Table 2-1, AR 700-131)

11. FOR LOANS/LEASES WITH DAMPL IMPACT (Provide the following information to HQDA)

| | | |
|---|---|---|
| 11a. AUTHORIZED | ON HAND (Worldwide) | QTY D/I PER MONTH<br>PRODUCED OVERHAULED |
| 11b. QTY O/H CONUS DEPOT BY PURPOSE CODE | | 11c. QTY BACKORDERED BY MACOM |

11d. IMPACT OF LOAN/LEASE APPROVAL AND ACTIVITY RECOMMENDATION

| | | |
|---|---|---|
| 12. TYPED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE | 12a. SIGNATURE | 12b. DATE |

**SECTION C** - (Action by final approval authority)

13. [ ] APPROVED [ ] DENIED [ ] OTHER (SEE REVERSE)

| | | |
|---|---|---|
| 14. TYPED NAME AND TITLE OF APPROVING AUTHORITY | 14a. SIGNATURE | 14b. DATE |